



**POSITION ANNOUNCEMENT:
YOUTH FINANCIAL JUSTICE MANAGER**

MyPath Overview

A national nonprofit headquartered in the SoMa District of San Francisco, MyPath supports youth from low income families to take control of their finances and achieve economic mobility. To this end, MyPath designs effective models that support youth to bank, save, build credit and develop financial confidence. MyPath shares best practices with others in the financial capability field through training and technical assistance to support the adoption of our approaches in communities. Finally, MyPath advances policy change in partnership with young people. Over the past 10 years, MyPath has grown to partner nationally with credit unions, cities, and youth employment programs in 17 locations across the country with youth collectively saving over \$4.25 million dollars using MyPath's Savings Model.

Our results and best practices have been published by the Federal Reserve Bank of San Francisco, the Journal of Consumer Affairs and the Consumer Financial Protection Bureau. We are located on Mission Street near BART stations. To learn more about MyPath, visit us at MyPathUS.org.

Position Overview

We are looking for a deeply committed and experienced professional. The Youth Financial Justice Manager plays an integral organizational role managing MyPath's high school-aged youth program (Advocates program), including strategic program management, implementation, evaluation and the supervision of two program assistants. The Youth Financial Justice Manager will, in collaboration with other MyPath staff, craft policy, lead advocacy and systemic change solutions by working alongside youth to amplify their voices, elevate their leadership and their experiences as the driving force of change. This position is a local San Francisco based position and requires working on-site with youth several times a week, including evenings and occasional weekends. This position reports to the Director of Youth Engagement.

Responsibilities

- Program Management
 - Recruit a multi-racial team of San Francisco high school aged youth for MyPath's year-long social and economic justice based Advocates program
 - Manage, plan, implement and evaluate the Advocates program, including the Summer Program and Financial Justice Campaign through weekly facilitation of 2 youth groups
 - Supervise and work closely with two part time Program Assistants (former youth leaders) to actively support their leadership and growth
 - Work with returning youth providing weekly opportunities for youth-led meeting design and facilitation
 - Submission of grant reporting and accurate processing of youth incentives in a timely manner
- Youth Policy Advocacy
 - Support youth leaders to identify, implement and advance a strategic financial policy issue through research, networking, coalition and base building, communications and advocacy



- Based on the youth identified financial policy issue, map out a strategic campaign through local, regional, statewide and/or national efforts, and engage appropriate target audiences (financial or educational institutions, funders, consumer advocacy groups, government agencies, etc.)
- Support youth to identify, design and complete a dynamic campaign-related creative project
- Curriculum Design and Testing
 - Test and provide feedback on MyPath's financial curriculum for youth in collaboration with MyPath youth leaders (volunteers) to ensure their experiences and perspectives are reflected in our design
 - Learn and present MyPath's youth co-designed financial education curriculum throughout San Francisco
- Youth Engagement within MyPath
 - Coordinate with staff to ensure opportunities for youth to engage in research, evaluation, strategy and conferences.

Qualifications

- At least 4+ years of program management experience working with youth preferably 14-24 years old in a youth development capacity, including 2 years effective direct staff supervision
- Expertise implementing a social justice based youth development framework, youth organizing, and institutional systems change policies, practices and procedures
- Experience planning and implementing effective policy campaigns, including research, strategy, coalition and base building, and communications
- Exemplary facilitation, presentation and training skills
- Experience designing and creating youth friendly curriculum
- Knowledge of San Francisco neighborhoods, schools, communities and resources, specifically for youth from low income communities of color, undocumented youth and LGBTQ youth
- Excellent written and verbal communication skills, including attention to detail
- Easily able to connect well and lead a diverse group of young people
- Bilingual Spanish or Cantonese/Mandarin speaker preferred

Compensation:

Salary for the position will range from \$65,000-\$75,000 depending upon experience. Benefits include 100% employer paid health/vision/dental, flexible spending accounts including commuter benefits, and 401K with potential for employer contribution. Professional development funds available to support staff in advancing career objectives.

Equal Opportunity Employment

MyPath is an equal opportunity employer. We actively work to build a team that reflects the diversity of the communities and young people we serve. People of color, women, and LGBTQ candidates are strongly encouraged to apply.

Application Details and Process

Review of applications will start immediately and continue on a rolling basis until position is filled. Please submit a cover letter and resume to Jobs@MyPathUS.org, with Youth Financial Justice Manager in the subject line.