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# **MyPATH**

## **FINANCIAL STATEMENTS**

**June 30, 2017**

**(WITH COMPARATIVE TOTALS AS OF JUNE 30, 2016)**

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**CROSBY & KANEDA**  
Certified Public Accountants

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Dedicated to Nonprofit Organizations

# MYPATH

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## **INDEPENDENT AUDITORS' REPORT**

Board of Directors  
MyPath  
San Francisco, California

### **Report on the Financial Statements**

We have audited the accompanying financial statements of MyPath, which comprise the statement of financial position as of June 30, 2017, and the related statements of activities, cash flows and functional expenses for the year then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of MyPath as of June 30, 2017, and the results of its operations and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Report on Summarized Comparative Information**

We have previously audited the MyPath's June 30, 2016 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 17, 2016. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2016 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Handwritten signature in black ink that reads "Crosby & Lamada CPAs LLP". The signature is written in a cursive, flowing style.

Oakland, California

December 14, 2017

# MYPATH

## Statement of Financial Position June 30, 2017 (With Comparative Totals as of June 30, 2016)

	<u>2017</u>	<u>2016</u>
<b>Assets</b>		
Current Assets		
Cash	\$ 568,120	\$ 315,257
Accounts receivable	37,391	53,976
Grants receivable	730,103	397,000
Prepaid expenses	21,200	21,511
Total Current Assets	<u>1,356,814</u>	<u>787,744</u>
Property and equipment (Note 3)	<u>71,993</u>	<u>54,919</u>
Total Assets	<u>\$ 1,428,807</u>	<u>\$ 842,663</u>
<b>Liabilities and Net Assets</b>		
Current Liabilities		
Accounts payable and accrued expenses	\$ 50,096	\$ 22,855
Accrued paid time off	40,314	42,209
Total Liabilities	<u>90,410</u>	<u>65,064</u>
Commitments and Contingencies (Notes 4 and 5)		
Net Assets		
Unrestricted	326,902	261,870
Temporarily restricted (Note 6)	1,011,495	515,729
Total Net Assets	<u>1,338,397</u>	<u>777,599</u>
Total Liabilities and Net Assets	<u>\$ 1,428,807</u>	<u>\$ 842,663</u>

See Notes to the Financial Statements

**MYPATH**

**Statement of Activities  
For the Year Ended June 30, 2017  
(With Comparative Totals for the Year Ended June 30, 2016)**

	Unrestricted	Temporarily Restricted	Total	
			2017	2016
<b>Support and Revenue</b>				
Support				
Foundation and corporate	\$ 27,808	\$ 1,343,103	\$ 1,370,911	\$ 1,124,021
Government	363,358		363,358	363,758
Individual	6,574		6,574	5,432
In-kind contributions (Note 7)	25,720		25,720	47,724
Total Support	<u>423,460</u>	<u>1,343,103</u>	<u>1,766,563</u>	<u>1,540,935</u>
Revenue				
Program service fees	62,970		62,970	72,048
Interest	4,064		4,064	1,583
Other	-		-	2,822
Total Revenue	<u>67,034</u>	<u>-</u>	<u>67,034</u>	<u>76,453</u>
Net assets released from donor restriction (Note 6)	<u>847,337</u>	<u>(847,337)</u>	<u>-</u>	<u>-</u>
Total Support and Revenue	<u>1,337,831</u>	<u>495,766</u>	<u>1,833,597</u>	<u>1,617,388</u>
<b>Expenses</b>				
Program	1,030,642		1,030,642	1,058,641
Management and general	182,101		182,101	238,332
Fundraising	60,056		60,056	50,882
Total Expenses	<u>1,272,799</u>	<u>-</u>	<u>1,272,799</u>	<u>1,347,855</u>
Change in net assets	65,032	495,766	560,798	269,533
Net Assets, beginning of year	<u>261,870</u>	<u>515,729</u>	<u>777,599</u>	<u>508,066</u>
Net Assets, end of year	<u>\$ 326,902</u>	<u>\$ 1,011,495</u>	<u>\$ 1,338,397</u>	<u>\$ 777,599</u>

See Notes to the Financial Statements

## MYPATH

### Statement of Cash Flows For the Year Ended June 30, 2017 (With Comparative Totals for the Year Ended June 30, 2016)

	2017	2016
<b>Cash flows from operating activities</b>		
Change in net assets	\$ 560,798	\$ 269,533
Adjustments to reconcile change in net assets to cash (used) provided by operating activities		
Depreciation	25,939	12,339
Change in assets and liabilities:		
Accounts receivable	16,585	9,630
Grants receivable	(333,103)	(271,827)
Prepaid expenses	311	7,045
Accounts payable and accrued expenses	27,241	(23,997)
Accrued paid time off	(1,895)	9,816
Net cash provided (used) by operating activities	<u>295,876</u>	<u>12,539</u>
<b>Cash flows from investing activities</b>		
Purchases of property, software and equipment	<u>(43,013)</u>	<u>(64,068)</u>
Net cash provided (used) by investing activities	<u>(43,013)</u>	<u>(64,068)</u>
Net change in cash	252,863	(51,529)
Cash, beginning of year	<u>315,257</u>	<u>366,786</u>
Cash, end of year	<u>\$ 568,120</u>	<u>\$ 315,257</u>

See Notes to the Financial Statements

**MYPATH**

**Statement of Functional Expenses  
For the Year Ended June 30, 2017  
(With Comparative Totals for the Year Ended June 30, 2016)**

	Program	Management and General	Fundraising	Total	
				2017	2016
Salaries	\$ 611,108	\$ 120,982	\$ 38,920	\$ 771,010	\$ 628,369
Retirement contributions	2,170	479	189	2,838	-
Employee benefits	50,934	9,989	3,270	64,193	45,717
Payroll taxes	51,543	10,267	3,434	65,244	53,435
Total Personnel	<u>715,755</u>	<u>141,717</u>	<u>45,813</u>	<u>903,285</u>	<u>727,521</u>
Grants	-	-	-	-	3,815
Legal	-	2,665	-	2,665	4,756
Accounting	-	8,750	-	8,750	165,396
Contract services	82,371	6,315	9,991	98,677	206,557
Supplies and office expense	21,935	8,660	1,069	31,664	23,457
Information technology	10,758	1,171	519	12,448	13,448
Occupancy	42,716	7,107	2,318	52,141	51,220
Travel and meals	56,838	678	24	57,540	25,211
Conferences and meetings	11,586	-	-	11,586	14,026
Depreciation	25,640	260	39	25,939	12,339
Insurance	1,013	2,716	67	3,796	2,391
Youth incentives	31,840	-	-	31,840	41,534
In-kind services	22,120	-	-	22,120	46,200
Other expense	8,070	2,062	216	10,348	9,984
Total Expenses	<u>\$ 1,030,642</u>	<u>\$ 182,101</u>	<u>\$ 60,056</u>	<u>\$ 1,272,799</u>	<u>\$ 1,347,855</u>

See Notes to the Financial Statements

## MyPATH

### Notes to the Financial Statements For the Year Ended June 30, 2017 (With Comparative Totals for the Year Ended June 30, 2016)

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#### NOTE 1: NATURE OF ACTIVITIES

Established as the non-profit affiliate of Mission SF Federal Credit Union in 1989, MyPath (formerly Mission SF Community Financial Center) (the Organization) became an independent non-profit organization in April, 2011.

The Organization's purpose is to promote financial capability and economic mobility among low-income youth and young adults. The Organization achieves its purpose by designing, testing and replicating program models that provide youth and young adults with access to quality financial products; a working knowledge of personal finance best practices; and a social support system to develop and sustain sound financial habits.

The Organization uses its evaluation systems to gather and disseminate its programmatic outcomes data, lessons and best practices to build the field and engage new partners.

#### NOTE 2: SIGNIFICANT ACCOUNTING POLICIES

##### **Basis of Accounting**

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (GAAP).

##### **Basis of Presentation**

The Organization presents information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. The three classes are differentiated by donor restrictions.

*Unrestricted net assets* – consist of resources which have not been specifically restricted by a donor. Unrestricted net assets may be designated for specific purposes by the Organization or may be limited by contractual agreements with outside parties.

*Temporarily restricted net assets* – represent contributions and other inflows of assets whose use is limited by donor-imposed stipulations that expire by the passage of time or can be fulfilled and removed by actions of the Organization pursuant to those stipulations.

*Permanently restricted net assets* – represent contributions and other inflows of assets whose use is limited by donor-imposed stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of the Organization, other asset enhancements and diminishments subject to the same kinds of stipulations or reclassifications from or to other classes of net assets as a consequence of donor-imposed stipulations. There were no permanently restricted net assets as of June 30, 2017.

##### **Contributions**

Contributions, including unconditional promises to give, are recognized as revenues in the period the promise is received. Conditional promises to give are not recognized until they become unconditional; that is when the conditions on which they depend are substantially met. Contributions of assets other than cash are recorded at their estimated fair value at the

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### **Notes to the Financial Statements For the Year Ended June 30, 2017 (With Comparative Totals for the Year Ended June 30, 2016)**

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date of contribution. Contributions to be received after one year are discounted at an appropriate rate commensurate with the risks involved. Amortization of the discount is recorded as additional contribution revenue in accordance with donor-imposed restrictions, if any, on the contributions.

Unrestricted contributions and grants are recorded as unrestricted revenue when received. All contributions are considered to be available for unrestricted use unless specifically restricted by the donor.

All donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

#### **Income Taxes**

The Internal Revenue Service and the California Franchise Tax Board have determined that the Organization is exempt from federal and state income taxes under Internal Revenue Code Section 501(c)(3) and the California Revenue and Taxation Code Section 23701(d). The Organization has evaluated its current tax positions as of June 30, 2017 and is not aware of any significant uncertain tax positions for which a reserve would be necessary. The Organization's tax returns are generally subject to examination by federal and state taxing authorities for three and four years, respectively after they are filed.

#### **Contributed Services**

Contributed services are reflected in the financial statements at the fair value of the services received only if the services (a) create or enhance nonfinancial assets or (b) require specialized skills, are performed by people with those skills, and would otherwise be purchased by the Organization.

#### **Accounts and Grants Receivable**

The Organization considers all accounts and grants receivable to be fully collectible at June 30, 2017. Accordingly, no allowance for doubtful accounts was deemed necessary. If amounts become uncollectible, they are charged to expense in the period in which that determination is made.

#### **Estimates**

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

#### **Concentration of Credit Risk**

At times, the Organization may have deposits in excess of federally insured limits. The risk is managed by maintaining all deposits in high quality financial institutions.

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### Notes to the Financial Statements For the Year Ended June 30, 2017 (With Comparative Totals for the Year Ended June 30, 2016)

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#### **Fair Value Measurements**

Fair value is defined as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date. The Organization determines the fair values of its assets and liabilities based on a fair value hierarchy that includes three levels of inputs that may be used to measure fair value.

Level 1 - Quoted prices (unadjusted) in active markets for identical assets or liabilities that the Organization has the ability to access at the measurement date.

Level 2 - Inputs other than quoted market prices that are observable for the asset or liability, either directly or indirectly.

Level 3 - Unobservable inputs for the assets or liability.

The Organization had no assets or liabilities recorded at fair value on June 30, 2017.

#### **Property and Equipment**

Property and equipment purchased by the Organization is recorded at cost. The Organization capitalizes all expenditures for property and equipment over \$600; the fair value of donated fixed assets is similarly capitalized. Depreciation is computed using the straight-line method over the estimated useful lives on the property and equipment as follows:

Furniture and equipment	3-5 years
Internally developed software	3 years

Expenditures for major renewals and betterments that extend the useful lives of the property and equipment are capitalized. Expenditures for maintenance and repairs are charged to expense as incurred.

Management reviews long-lived assets for impairment when circumstances indicate the carrying amount of the asset may not be recoverable.

#### **Functional Allocation of Expenses**

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

#### **Prior Year Summarized Information**

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with GAAP. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended June 30, 2016, from which the summarized information was derived.

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### Notes to the Financial Statements For the Year Ended June 30, 2017 (With Comparative Totals for the Year Ended June 30, 2016)

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#### Reclassifications

Certain accounts in the prior year's summarized information have been reclassified for comparative purposes to conform with the presentation in the current-year financial statements.

#### Subsequent Events

The Organization has evaluated subsequent events and has concluded that as of December 14, 2017 the date that the financial statements were available to be issued, there were no significant subsequent events to disclose.

#### NOTE 3: PROPERTY AND EQUIPMENT

Property and equipment consisted of the following as of June 30:

	<u>2017</u>	<u>2016</u>
Furniture and equipment	\$ 22,926	\$ 18,220
Internally developed software	95,754	61,312
Less accumulated depreciation	<u>(46,687)</u>	<u>(24,613)</u>
Total	<u>\$ 71,993</u>	<u>\$ 54,919</u>

#### NOTE 4: COMMITMENTS

##### Operating Leases

The Organization is party to a lease for office space in San Francisco, California which expires in June 2019 and an equipment lease which expires September 2019.

Future minimum operating lease payments are as follows for the years ended June 30:

2018	\$ 55,034
2019	55,034
2020	<u>688</u>
Total	<u>\$ 110,756</u>

Rent for the years ended June 30, 2017 and 2016 was \$51,220 and \$51,220, respectively.

#### NOTE 5: CONTINGENCIES

##### Compliance with Donor Restrictions

Grant awards require the fulfillment of certain conditions as set forth in the instrument of grant. Failure to fulfill the conditions could result in the return of the funds to the grantors. The Organization deems this contingency remote since by accepting the grants and their terms, it has accommodated the objectives of the Organization to the provisions of the grants. The Organization's management is of the opinion that the Organization have complied with the terms of all grants.

**MyPATH**

**Notes to the Financial Statements  
For the Year Ended June 30, 2017  
(With Comparative Totals for the Year Ended June 30, 2016)**

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**NOTE 6: TEMPORARILY RESTRICTED NET ASSETS**

Temporarily restricted net assets were available as follows as of June 30:

	<u>2017</u>	<u>2016</u>
Savings and credit	\$ 283,043	\$ 473,521
Program development	389,815	-
Advocates	15,029	42,208
Cities program	<u>323,608</u>	<u>-</u>
Total	<u>\$ 1,011,495</u>	<u>\$ 515,729</u>

Temporarily restricted net assets were released from donor restriction by incurring expenses satisfying purposes specified by donors as follows for the years ending June 30:

	<u>2017</u>	<u>2016</u>
Savings and credit	\$ 644,811	\$ 625,586
Program development	185	160,958
Advocates	53,178	50,738
Cities program	69,163	-
Passage of time	<u>80,000</u>	<u>920</u>
Total	<u>\$ 847,337</u>	<u>\$ 838,202</u>

**NOTE 7: IN-KIND CONTRIBUTIONS**

In-kind contributions consisted of the following for the years ended June 30:

	<u>2017</u>	<u>2016</u>
Services	\$ 22,120	\$ 46,200
Goods and other	<u>3,600</u>	<u>1,524</u>
Total	<u>\$ 25,720</u>	<u>\$ 47,724</u>

**NOTE 8: RELATED PARTY TRANSACTIONS**

A board member of the Organization was engaged by the Organization to provide certain legal services to the Organization. Related party activity totaled \$2,665 and \$4,755 for the years ended June 30, 2017 and 2016, respectively.

**NOTE 9: CONCENTRATIONS**

**Grants Receivable Concentrations**

Grants receivable at June 30, 2017 consist principally of amounts due from other nonprofit organizations and government entities. Approximately 77% of grants receivables was from a single funder.

**MyPATH**

**Notes to the Financial Statements  
For the Year Ended June 30, 2017  
(With Comparative Totals for the Year Ended June 30, 2016)**

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**NOTE 10: RETIREMENT PLAN**

The Organization offers a 401(k) plan to all eligible staff. Employees may contribute to the plan up to allowable limits. The Organization may make discretionary contributions to the plan based on board approval. During the year ended June 30, 2017, the Organization contributed \$2,838 to the plan.

**NOTE 11: CONDITIONAL PROMISES TO GIVE**

In addition to the activity reflected on the Organizations statement of activity, the Organization received certain conditional promises to give as of June 30, 2017:

<u>Grant</u>	<u>Condition</u>	<u>Amount</u>
Grant I	Program performance and reporting	\$ 435,000
Grant II	Program performance and reporting	\$ 26,000

The Organization recognizes such promises to give as support once the related conditions are satisfied.